**DIARY**

**CURRICULAR TRAINEESHIP**

**TRAINING AND ORIENTATION**

Carried out by

Place of birth ……………………………………………………………………… date of birth

Enrol number

Degree course in ………………………………………………………………………………………………………..

Company/Study/Laboratory……………………………………………………………………………….....................

Full address ………………..……………………………………………………………………………………………...

Person in charge

Company tutor (name and surname) ………………………………………………………………………………….

| **date** | **no. hours per day** | **activity performed** |
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Signature Company Tutor

| **date** | **no. hours per day** | **activity performed** |
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Signature Company Tutor

| **date** | **no. hours per day** | **activity performed** |
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Signature Company Tutor

**CERTIFICATE OF COMPLETION OF TRAINING**

The student ....................................................................................... Enrol number …………………

Degree Course ……………………………………………………………………………………………….

carried out at the Company/Study/Laboratory ……………….............................................................. a curricular training and orientation traineeship of ………… CFU and a total of hours ………… in the period from ...................................... at ...................................... carrying out the following activities

*(describe the activity carried out)*

Place and date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Company Tutor

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| **SECTION TO BE COMPLETED BY THE UNIVERSITY** |
|  |
| It is certified that the student has successfully completed the placement.  Considering the activity carried out, in terms of training credits, no. ………… CFU.  For the University of Florence  ………………………………………………..  Florence, ……………………………. Responsible Educational Structure |

**IMPORTANT!**

The trainee, in addition to sending this document to the Traineeship Office, must fill in his/her questionnaire and must accept that the company mentor and university mentor have filled in their respective questionnaire and subsequently the final online report in the St@ge database application.