**DIARY**

**CURRICULAR TRAINEESHIP**

**TRAINING AND ORIENTATION**

Carried out by

Place of birth ……………………………………………………………………… date of birth

Enrol number

Degree course in ………………………………………………………………………………………………………..

Company/Study/Laboratory……………………………………………………………………………….....................

Full address ………………..……………………………………………………………………………………………...

Person in charge

Company tutor (name and surname) ………………………………………………………………………………….

| **date** | **no. hours per day** | **activity performed** |
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Signature Company Tutor

| **date** | **no. hours per day** | **activity performed** |
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Signature Company Tutor

| **date** | **no. hours per day** | **activity performed** |
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Signature Company Tutor

**CERTIFICATE OF COMPLETION OF TRAINING**

The student ....................................................................................... Enrol number …………………

Degree Course ……………………………………………………………………………………………….

carried out at the Company/Study/Laboratory ……………….............................................................. a curricular training and orientation traineeship of ………… CFU and a total of hours ………… in the period from ...................................... at ...................................... carrying out the following activities

*(describe the activity carried out)*

Place and date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of Company Tutor

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| **SECTION TO BE COMPLETED BY THE UNIVERSITY** |
|  |
| It is certified that the student has successfully completed the placement.Considering the activity carried out, in terms of training credits, no. ………… CFU.For the University of Florence ………………………………………………..Florence, ……………………………. Responsible Educational Structure  |

**IMPORTANT!**

The trainee, in addition to sending this document to the Traineeship Office, must fill in his/her questionnaire and must accept that the company mentor and university mentor have filled in their respective questionnaire and subsequently the final online report in the St@ge database application.